

**Minutes
Spruce Pine Town Council
Monday, March 14, 2022**

A meeting of the Town Council was held on March 14, 2022. Present were Mayor Darla Harding and Council Members James Acuff, Larry McKinney, Rocky Buchanan and Jackie Rensink. Staff in attendance included Darlene Butler, Michael Wood, Rick McDonald, Crystal Young, Libby Phillips, and Shelley Buchanan. Others attended, including Russell Lankford, Chad Donnahoo, Lori McIntyre, Kelly Georgeou, Tim Kearns, David Sillman, Jason Buchanan, Chad Ledford, and Ransom Ledford.

CALL TO ORDER

Mayor Darla Harding called the regular meeting to order at 5:30 PM. Jackie Rensink gave the invocation. Larry McKinney led the Pledge of Allegiance.

APPROVAL OF AGENDA

Jackie Rensink moved to approve the agenda. James McKinney seconded the motion, which carried unanimously.

APPROVAL OF MINUTES

Larry McKinney moved to approve the minutes of the regular meeting held on February 28th, 2022. Rocky Buchanan seconded the motion, which carried unanimously.

APPOINTMENTS

Tim Kearns addressed the Council on behalf of The Grove Church. He presented photos of the broken sidewalk in front of their building. The church is requesting that the Town pay to replace the sidewalk and repave a 211 sq ft section of parking owned by the Town beside the church's property. The quote from Gehman's Concrete LLC to replace the sidewalk was \$2,400.00. The quote from Moretz to repave the small area beside the church was \$2,300.00. Mayor Harding asked Libby Phillips where the Town is on the sidewalk plan. Libby replied that we replaced the sidewalk on Topaz Street last year. Darlene Butler mentioned that since this section of sidewalk is continuously driven over it needs either reinforced concrete or simply paved all the way to the road and then a crosswalk painted. Mayor Harding suggested asking Matt Miller to look at the sidewalk for suggestions and a quote and also Moretz paving where the sidewalk is now. Council Member Rocky Buchanan asked if the area beside the church really needed to be repaved. Mr. Kearns answered that it is in marginal condition and very old. It was the consensus of the Council to get more information and look into removing the sidewalk, paving to the road, and painting a crosswalk. They opted to inspect the parking area beside the church to see if it needs replaced.

DEPARTMENT UPDATES

Parks and Rec

- Michael Wood presented his report for the month. Said report is incorporated by reference and attached to these minutes. Rocky Buchanan thanked Michael and his staff for picking up trash in Town. He said it was noticeable and very much appreciated.

Police Department

- Police Chief Bill Summerlin was unable to attend tonight's meeting.

Finance

- Finance Officer Crystal Young presented the third quarter financials. Said reports are incorporated by reference and attached to these minutes.
- Crystal advised that 96.2% has been collected to date on property taxes. That leaves \$48,647.70 uncollected. Delinquent tax advertisement letters have gone out. Advertisement of unpaid taxes will go in the local newspaper in April.
- She advised the Council the \$650,000 SCIF grant money has been deposited.
- She reminded the Council of the budget meeting on March 28th. She hopes to have the new property tax values by then and new health insurance rates.

Water and Sewer

- Russell Lankford presented his water and sewer report from Veolia. Said report is incorporated by reference and attached to these minutes.

Public Works

- Rick McDonald presented open and closed work orders since the last Council meeting. There were 68 completed work orders and 10 open work orders.
- He advised that his crew will be working on a sewer issue on Summit Avenue tomorrow.
- The Public Works department is now fully staffed with the hiring of Kyle Fox this week.

Main Street

- Libby Phillips presented the Main Street Directors Report. Said report is incorporated by reference and attached to these minutes.
- Libby was excited to report the amount of activity and properties selling downtown.

ACTION AGENDA

Rocky Buchanan made a motion to adopt the Town of Spruce Pine Capital Project Ordinance SCIF Project- Riverside Park/ Stroup Road Park Contract #11551. Jackie Rensink seconded the motion, which carried unanimously.

James Acuff made a motion to adopt the Town of Spruce Pine Capital Project Ordinance SCIF Project - Brad Ragan Park Contract #11552. Jackie Rensink seconded the motion, which carried unanimously.

Darlene Butler presented an Amendment to Ordinance Establishing and Defining Primary Fire Limits within the Town of Spruce Pine. She explained this change will help building owners in town considerably when making renovations. This amendment will take the current two hour rating requirement down to a one hour rating. Larry McKinney made a motion to adopt the Amendment to Ordinance Establishing and Defining Primary Fire Limits within the Town of Spruce Pine. James Acuff seconded the motion, which carried unanimously.

PUBLIC COMMENT

Lori McIntyre addressed the Council and thanked them for their efforts in making the Town a more kid and family friendly community. She went on to say she loves the Town of Spruce Pine, does not believe it is dying out, and although she moved here years ago this will always be her home. The Council thanked Ms. McIntyre for her generous comments.

Town Manager

- ❖ Darlene requested that the Council consider a proposal from Moretz Paving to repave all of Locust Street. She explained how bad the street currently looks due to the sewer line project that called for several places to be patched. The total of this proposal is \$138,700.00 but is subject to change daily with fluctuating prices. It would be completed in three different sections and also includes milling down the current asphalt 2" below the sidewalks. Crystal Young advised the Council that ARPA funds can be used to fund this project. Larry McKinney made a motion to move forward with the proposal to repave Locust Street. Rocky Buchanan seconded the motion, which carried unanimously.
- ❖ She gave an update on the PARTF and SCIF Grant process. The PARTF grant contract has been executed and is on a reimbursement basis. Darlene, Crystal and Michael have been in preliminary communication with playground and splash pad vendors for the SCIF grant funds. Phillip Hise has been generously helping locate property corners at Brad Ragan Park. Darlene is meeting with Stan Cook this week to engineer a plan for the new restrooms at Riverside Park. They will be determining the pros and cons of precast concrete versus stick built restrooms.
- ❖ Withers Ravenel will have survey crews starting in the next couple weeks for the water line replacement project along highway 226 from Town Hall to McDonald's.
- ❖ Darlene had the town attorney give an update on the condemnation of the properties on South Dale St and Pitt Rd. Rocky Buchanan asked if demolishing the condemned property would fall back on the Town. To which Chad replied, yes it would but would place a lien on the property. Chad explained that we are making progress on the South Dale Street property; however the Pitt Road property is more complicated.
- ❖ Darlene has been in contact with Blue Ridge Biofuels in an attempt to clean up the parking lot that holds the grease disposal containers for the downtown restaurants. She asked the Council for their suggestions to this ongoing issue. James recommended we install a camera on the parking lot to see who is spilling the grease. Darlene also suggested changing out the trash dumpsters for one large one and schedule more pickups. And also provide a cardboard container.
- ❖ Darlene has spoken to Kelly Coffey with HCOG to determine what grant funds are out and which ones would the Town of Spruce Pine would be most likely to qualify for.

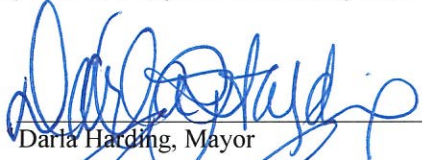
MAYOR/ COUNCIL COMMENTS/REQUESTS

- Darla asked Chad if he would review the resolution to form the Appearance Standards Committee and what their role will be.
- James Acuff started a discussion about the skateboard park that was proposed at the last Council Meeting. He advised after searching out a location for the skate park they believe the tract of land at Riverside Park by the Giving Gardens is the best option. The town attorney recommended more discussion and questions be answered before the Town enters into an agreement. He is going to prepare a list of items that need to be addressed before going on to the next step.

ADJOURNMENT

With no further discussion Larry McKinney moved to adjourn the meeting at 7:20 PM.


Shelley Buchanan, Town Clerk


Darla Harding, Mayor


Larry McKinney, Mayor Pro Tem


Rocky Buchanan, Council Member


James Acuff, Council Member


Jackie Rensink, Council Member



Parks and Recreation Department

Office (828)765-3012

Cell (828) 385-2179

Town of Spruce Pine Board Meeting

March 14,2022

General Park Maintenance

- Mowing, weed eating, and weed removal has come to a stop till spring
- Moring and Night check list completed each day
- Trash pick-up in town

Brad Ragan Park

- Cleaned up falling tree at tennis courts
- Got ball field ready for Harris softball to practice on

Riverside Park

- Tree removed from area around the parking lot by walking bridge due to the top being broking out
- Worked on two different pieces of playground equipment
- Daily up keep with the baseball field for Harris baseball

Shelter Reservations

- Will start taking reservations in April for the 2022 season

Pool

- Been in contract with the pool staff for this up coming season. Will have to replace some of the lifeguard staff due to not coming back for this season

Town

- N/A

Other Business

- Met with Nathan Silver about an Easter program to be held at riverside park
- Met with Flo from Giving Gardens

- Met with Harding landscape over some mowing and landscape ideas
- Talked with Amber from the Mitchell County Animal Shelter about a walk a thon event in October
- Met either in person or zoom meeting with contractors dealing with splash pads and playground plans, Darlene will have more details with her report
- Picked up trash along side the road from the following places:
 - Laurel creek court to Harris Street from Harris Street Greenwood Intersection
 - Tappan street to Riverside Drive from Riverside Drive to Spring Street
 - Intersection of Fortner and Roan to the clock/metal tree

Town of Spruce Pine
 Analysis of Current Year Tax Levy
 02/28/22
 excluding vehicle taxes

	Property Valuation	Town-wide Rate	Amount of Levy
Original levy:			
Real property	253,269,273	\$0.51	
Personal property	48,080,000		
Public service companies	16,271,553		
Penalties			
Exemptions	69,487,609		
	<u>248,133,217</u>		<u>1,265,479.41</u>
Discoveries:			
Current year taxes	266,759		1,360.48
<i>*Rounding</i>	234		1.19
Prior year taxes	<u>1,254,516</u>		<u>6,398.03</u>
	<u>1,521,509</u>		<u>7,759.70</u>
Abatements			
Min Bill	31,345		159.86
Releases	44,875		228.86
Total property valuation	<u><u>249,578,506</u></u>		
Net levy			<u><u>1,272,850.39</u></u>
Uncollected taxes at			<u>48,647.70</u>
Current year's taxes collected			<u><u>1,224,202.69</u></u>
Current levy collection percentage			<u><u>96.2%</u></u>

Town of Spruce Pine Financials
Ending February 28th, 2022
3rd Quarter
FY 2021-2022



2021-2022 Budget Figures				
		<u>2021-2022</u>	<u>Y-T-D February 28th,</u>	
		<u>Budget</u>	<u>2022</u>	<u>Percent</u>
General Fund Revenue				
Levied Taxes and Penalties		\$1,414,500	\$1,333,341	94.3%
Local Sales Tax		\$615,699	\$485,885	78.9%
Franchise Taxes		\$281,000	\$137,431	48.9%
Powell Bill		\$75,000	\$89,010	118.7%
Interest Earned		\$1,000	\$180	18.0%
Recreation Park Revenue		\$26,000	\$2,147	8.3%
Revolving Loan Repayments		\$39,122	\$175,704	449.1%
Misc Income		\$79,515	\$31,738	39.9%
Grants		\$24,110	\$13,989	58.0%
Fund Balance Appropriated		\$67,214	\$0	
General Fund Revenue		\$2,623,160	\$2,277,529	86.8%
General Fund Expenditures				
Governing Body		\$22,165	\$12,848	58.0%
Total Administration & Finance		\$232,585	\$160,944	69.2%
Cost of Elections		\$2,500	\$2,035	81.4%
Tax Collections Fees		\$4,600	\$2,735	59.5%
Economics		\$142,140	\$64,342	45.3%
Total Public Building & Facilities		\$209,509	\$41,878	20.0%
Fire Department		\$149,000	\$105,730	71.0%
Building Inspections		\$26,611	\$13,305	50.0%
Police Department		\$957,368	\$629,715	65.8%
Public Works		\$227,434	\$160,942	70.8%
Powell Bill		\$140,825	\$128,075	90.9%
Sanitation		\$79,913	\$44,876	56.2%
Parks & Recreation		\$299,393	\$125,590	41.9%
Library		\$105,577	\$72,591	68.8%
Trac Grant		\$5,000	\$5,000	100.0%
Cemetery		\$18,540	\$10,990	59.3%
Loan Disbursements		\$0	\$0	0.0%
Covid Relief Fund		\$0	\$0	
Total General Fund Expenditures		\$2,623,160	\$1,581,595	60.3%
<i>Excess (deficiency) of revenue over Expenditures</i>		\$0	\$695,934	

Town of Spruce Pine Financials
Ending February 28th, 2022
3rd Quarter
FY 2021-2022



	<u>2021-2022</u>	<u>Y-T-D February 28th,</u>	
	<u>Budget</u>	<u>2022</u>	<u>Percent</u>
2021-2022 Budget Figures			
Water & Sewer Fund			
Charges for Water	\$1,421,096	\$849,619	60%
Charges for Sewer	\$998,771	\$574,664	58%
Water & Sewer Taps	\$3,000	\$6,500	217%
Water & Sewer Interest	\$250	\$0	0%
Misc Revenues	\$30,500	\$31,410	103%
Retained Earnings Appropriated	\$0	\$0	0%
Water & Sewer Revenue	\$2,453,617	\$1,462,193	60%
Water & Sewer Expenditures			
Water & Sewer Debt	\$61,020	\$0	0%
Water & Sewer Administration	\$1,158,330	\$694,255	60%
Water Expense	\$599,288	\$497,685	83%
Sewer Expense	\$489,096	\$344,694	70%
Contingency	\$145,883		
Water & Sewer Expenditures	\$2,453,617	\$1,536,634	63%
<i>Excess (deficiency) of revenue over Expenditures</i>	\$0	-\$74,441	



February, 2022 Monthly Report
Spruce Pine Water/Waste Plants
Operated by Veolia North America Water

Compliance: Both Plants and the wells ran in compliance for the month of February.

February Flows: The water plant produced 31.41 million gallons. That was an average of 1.12 million gallons per day. We used 740,000 gallons to backwash our filters. Well 1 produced 4 million gallons. The waste plant received 27.18 million gallons. That was an average of receiving 971,000 gallons per day. Beaver Creek dam is still full.

Water: We averaged 1.58 NTU's on raw water turbidity. On the finished water turbidity we averaged .03 NTU's. The federal limit is .3. We averaged a chlorine residual leaving our plant of 1.53. We caught 6 bacteriological samples, Thm's and HAA5's in the distribution system. We caught radiological, nitrates, toc's and inorganics on our water leaving the water plant. We also caught a toc on our source water. We also caught radiologicals, nitrates and inorganics on our wells. All sample results were good. The new well has been totally installed and is running well. The electrical upgrade is complete also. I plan on turning well 2 back into our water system this week. We had a NCDEQ inspection of the water plant, wells, pumps stations, tanks and intakes. It seemed to have went well. We are awaiting a report.

Waste: We averaged 224.2 on influent BOD. The effluent BOD average was 3. That is a 99 percent removal rate both months. We averaged 289.7 on influent TSS. The effluent TSS average was 9.7. That is a removal rate of 99 percent. Kemp Inc. has completed installing a new shaft assembly, bearings, gear box and gear box guard on the inner ring of the oxidation ditch. They also replaced a bearing on another shaft assembly. We had to replace another motor on the oxidation ditch that could not be repaired. I had our electrician redo the conduit and all fittings to make sure its water tight. We have now contracted with Republic Services to haul our solids to Lenoir off our belt press. This saved us a good amount of money. We had the Mica Street call unit repaired. It's working great now to let us know of any high levels and power failures. We have pulled Carters Ridge pumps twice they were full of trash. Dick's carpets put a new tile floor down in the lab at the water plant. It looks much better.

Safety: In February we covered Lockout/Tagout for our monthly safety training. These classes are still online due to Covid.

Work orders: We completed 156 work orders for the month.

Veolia North America
95 Clearwater Lane
Spruce Pine, NC 28777
tel. +1 828 765 3011 fax +1 828 765 3013

www.veolianoorthamerica.com



Misc: I am in the process of getting quotes for budget items for next year.

Russell Lankford
Project Manager
Veolia North America

Veolia North America
123 Street, Suite 456
City, ST 12345
tel. +1 123 456 7890 fax +1 123 456 7890

www.veolianorthamerica.com

TOWN OF SPRUCE PINE

Account No. Format Description	Customer Name	Service Address Work Order #	Entry Date	Is Open ?
001-0001700-1 WATER	BILLY LEDFORD	116 CHURCH DR 20582	02/04/2022	False
001-0002900-4 WATER	DONNA R BIDDIX	15 DEER PARK LOOP A-7 20588	02/07/2022	False
001-0021800-1 WATER	CHAD GREENE	134 IVY DRIVE 20655	02/25/2022	False
001-0025100-5 WATER	SARAH CLARK	201 FRANKLIN VILLAGE 20576	02/01/2022	False
001-0030850-1 WATER	LANCE SILVER	107 TOM SPARKS RD 20577	02/01/2022	False
001-0035300-3 WATER	DALTON MACE	195 GOUGES CREEK RD 20602	02/11/2022	False
001-0040300-3 BRUSH	RENE A AND JERRY SCHIFFHAUER	123 HILL STREET 20573	02/01/2022	False
001-0040862-3 WATER	SPHA	191 FELDSPAR STREET 20654	02/25/2022	False
001-0050100-10 WATER	ANTHONY BLAZE BUCHANAN	97 BERRY ST 20656	02/28/2022	False
001-0050400-8 BRUSH	JOAN BALDRIDGE	16 HICKEY ST 20621	02/15/2022	False
001-0050500-1 BRUSH	BILLY STAFFORD	39 HICKEY ST 20605	02/14/2022	False
001-0050500-1 BRUSH	BILLY STAFFORD	39 HICKEY ST 20591	02/08/2022	False
001-0052000-6 WATER	SELINA HUAROCO	651 ALTAPASS HWY APT 4 20649	02/24/2022	False
001-0052300-1 Sewer	ASCENSCION CHAVEZ ALVAREZ	651 ALTAPASS HWY APT 1 20584	02/04/2022	False
001-0052400-1 WATER	JEFF STEWART	658 ALTAPASS HWY 20636	02/22/2022	False
001-0057500-6 WATER	ERIC N EASTON	543 OVERLOOK DR 20599	02/10/2022	False
001-0057600-2 WATER	PAUL BUCHANAN	651 OVERLOOK DR APT C 20639	02/23/2022	False
001-0061800-8 BRUSH	DAVID YOUNG	339 WALNUT AVE 20594	02/08/2022	False
001-0062000-1 Sewer	LORI MCINTYRE	318 WALNUT AVE 20642	02/24/2022	False
001-0062300-1 Sewer	HOLT WHITSON JR	289 WALNUT AVE 20643	02/24/2022	False
001-0072400-1 OTHER	SPRUCE PINE LIBRARY	142 WALNUT AVE 20661	02/28/2022	False
001-0073900-1 BRUSH	WAYNE WHITSON	180 WALNUT AVE 20660	02/28/2022	False

3/14/2022

TOWN OF SPRUCE PINE

Customer Work Orders Listing

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Account No. Format Description	Customer Name	Service Address Work Order #	Entry Date	Is Open ?
001-0095800-1 BRUSH	MABEL BENJAMIN	114 OAK AVE 20652	02/24/2022	False
001-0099200-1 WATER	DANCING LEAF MOUNTAIN INC	198 OAK AVE 20618	02/15/2022	False
001-0102200-2 Street	AMY O'CONNOR	118 OAK AVE 20572	02/01/2022	False
001-0107400-3 BRUSH	CHARLIE FRANKLIN AND CANDANCE MCMAHAN	102 PITT RD 20634	02/21/2022	False
001-0112300-1 Sewer	RALPH STAMEY	241 PENDLEY RD 20658	02/28/2022	False
001-0113600-1 WATER	ERIKA CUELLAR	583 BEAVER CK RD I-1 20648	02/24/2022	False
001-0118300-1 WATER	RUSSELL SILVERS	1084 BEAVER CREEK RD 20616	02/14/2022	False
001-0120800-1 WATER	PHILLIP BURLESON	15 ARTHUR AUTREY DR 20650	02/24/2022	False
001-0121700-1 BRUSH	DARLENE PENDLEY	442 BEAVER CREEK RD 20604	02/11/2022	False
002-0004700-1 Sewer	RICHARD BIEGA	426 ENGLISH RD 20632	02/21/2022	False
002-0007400-1 WATER	EUGENE MORGAN	30 LAUREL AVE 20630	02/21/2022	False
002-0008400-1 WHITE GOODS	JASON MCLOTT	135 HEMLOCK AVE 20611	02/14/2022	False
002-0008400-1 BRUSH	JASON MCLOTT	135 HEMLOCK AVE 20612	02/14/2022	False
002-0008400-1 BRUSH	JASON MCLOTT	135 HEMLOCK AVE 20625	02/18/2022	False
002-0013600-1 BRUSH	HOWELL SPARKS REAL ESTATE	67 DEER PARK LAKE RD 20589	02/07/2022	False
002-0014900-2 WATER	STEVEN MARK WYNN	572 DEER PARK LAKE RD 20653	02/25/2022	False
002-0017600-2 WATER	SABRINA WINTERS	1548 DEER PARK LAKE RD 20629	02/18/2022	False
002-0021200-1 WATER	RUSTY SELF	1052 GREENWOOD RD 20596	02/09/2022	False
002-0024300-5 WATER	DAVID JONOTHAN SILLMAN	72 PARKWOOD HILLS 20614	02/14/2022	False
002-0028100-2 WATER	TOWN OF SPRUCE PINE POLICE DEPT	5 HARRIS ST 20600	02/10/2022	False
002-0028100-3 WATER	RALPH GRINDSTAFF	5 HARRIS ST 20624	02/18/2022	False

TOWN OF SPRUCE PINE

Account No. Format	Customer Name Description	Service Address Work Order #	Entry Date	Is Open ?
002-0029600-1 WATER	BURLESON PLUMBING	141 HIGHLAND AVE 20623	02/16/2022	False
002-0032800-1 WATER	TOMMY HOLLIFIELD	16 W TAPPAN ST 20574	02/01/2022	False
002-0039500-10 WHITE GOODS	JONATHAN DALTON	540 SUMMIT AVE 20626	02/18/2022	False
002-0041200-10 WATER	TREVAN RIDDLE	94 S DALE ST 20637	02/22/2022	False
002-0045500-1 Street	STEVEN BUCHANAN	31 GRANT CT 20580	02/02/2022	False
002-0049100-2 Sewer	TOWN OF SPRUCE PINE	11050 SOUTH TWO TWENTY SIX HWY 20664	02/28/2022	False
002-0050000-1 BRUSH	PHILLIP HISE	176 ROGERS ST 20666	02/28/2022	False
002-0050100-3 WATER	ANGEL WILLIS	155 ROGERS ST 20593	02/08/2022	False
002-0056300-4 WATER	HOLLY FAIRCHILD	141 WILDFLOWER RD 20645	02/24/2022	False
002-0066000-7 WATER	RICHY AND MARIANNE JONES	263 FAIRWAY LN APT C 20579	02/02/2022	False
002-0067500-2 WATER	WHITNEY AND JOSH BUCHANAN	185 FAIRWAY LN APT D 20646	02/24/2022	False
002-0067500-2 WATER	WHITNEY AND JOSH BUCHANAN	185 FAIRWAY LN APT D 20587	02/07/2022	False
002-0072300-1 WATER	JEAN DUNCAN	49 ROCK LEDGE RD 20663	02/28/2022	False
002-0077500-1 WATER	HARRY ANDERSON	56 BIRCHLEAF DR 20575	02/01/2022	False
002-0088200-6 WATER	NATALIE MORNINGSTAR	44 RIDGECREST LN APT J 20610	02/14/2022	False
002-0088200-6 WATER	NATALIE MORNINGSTAR	44 RIDGECREST LN APT J 20647	02/24/2022	False
002-0088200-7 WATER	JAMES VICKERS II	44 RIDGECREST LN APT J 20662	02/28/2022	False
002-0089700-1 WATER	CARROL CORPORATION	14109 SOUTH TWO TWENTY SIX HWY 20585	02/04/2022	False
003-0079000-1 WATER	TRI-CO BUILDERS	181 ROAN RD 20595	02/09/2022	False
003-0082200-3 BRUSH	COLTON BURSE	67 MONTE VISTA CIR 20620	02/15/2022	False
003-0085800-4 WATER	ANDREW AND TAYLOR STREET	362 OLLIS RD 20603	02/11/2022	False
003-0085800-4 WATER	ANDREW AND TAYLOR STREET	362 OLLIS RD 20608	02/14/2022	False

TOWN OF SPRUCE PINE

Account No.	Customer Name	Service Address		
Format Description		Work Order #	Entry Date	Is Open ?
003-0090000-2	JOEY BOONE	160 SHANNON DR		
WATER		20590	02/08/2022	False
999-0999999-1	TOWN OF SPRUCE PINE	GENERIC		
Cemetery		20609	02/14/2022	False
999-0999999-1	TOWN OF SPRUCE PINE	GENERIC		
Sewer		20635	02/22/2022	False
Total Closed Work Orders:		68		

TOWN OF SPRUCE PINE

Account No. Format Description	Customer Name	Service Address Work Order #	Entry Date	Is Open ?
001-0032400-2 WATER	SAM WOODIE	226 JAKES BRANCH RD 20731	03/11/2022	True
001-0062000-1 Sewer	LORI MCINTYRE	318 WALNUT AVE 20735	03/14/2022	True
001-0110900-1 BRUSH	EDWARD EGGERS	162 SUMMER HILL LN 20732	03/11/2022	True
001-0118500-1 WATER	R L HOILMAN	133 HILLSIDE DR 20730	03/10/2022	True
002-0003000-4 BRUSH	COLIN O'REILLY	208 HILLCREST CIR 20723	03/09/2022	True
002-0025200-1 WATER	BRAD RAGAN PARK	293 LAUREL CREEK CT 20726	03/10/2022	True
002-0025200-1 OTHER	BRAD RAGAN PARK	293 LAUREL CREEK CT 20727	03/10/2022	True
002-0025200-1 OTHER	BRAD RAGAN PARK	293 LAUREL CREEK CT 20728	03/10/2022	True
002-0039100-1 Sewer	ZACKARY MASON	497 SUMMIT AVE 20684	03/03/2022	True
002-0061950-1 WATER	LAURA MITCHELL	79 COUNTRY CLUB WOODS 20733	03/11/2022	True
Total Open Work Orders:		10		

Spruce Pine Main Street Directors Report

PR- We are starting to receive applications in for vendors. The workshop is full and will be held at MCC instead of the Beck studio. I am working with Chad Foxx on a design for the shirt/poster. We will be asking merchants if they want to feature a special festival item for the day of the event. Downtown dollars are being redeemed. We awarded \$100 in February to be used at any downtown restaurant and have launched a March promotion for retail businesses. We are also working on a business mixer for May and an art class in the park in late spring/early summer. Abby has spent extensive time on the website updating links, calendar of events and will begin adding information specific the board and available properties. Committee is working on some specific targeted lifestyle promotions.

D&B- Discussed creating a "good neighbor club" where D&B volunteers offer to help merchants for a couple hours on specific projects at their business: power washing, painting, planting, window staging, exterior clean, etc. Met with Nealy to discuss forming an art committee for future planning. Received 4 renderings for the Ark from NCMS design committee and working with owner to submit façade application. Per recommendations from Hillary Greenberg, we are looking at adjusting the guidelines for the façade grant to make a bigger impact. These will be reviewed twice a year and will be a competition between applicants. Reviewing the NAR placemaking grant to see if we can qualify for some funding. WE also identified items from assessment that we can begin implementing now. DOT is finalizing contract with CSX before they can bid for bridge. Need to figure a plan for flowers.

ERC- Committee discussed assessment recommendations including creating a targeted redevelopment program. I created a calendar of information series for the downtown merchant, building owners board and volunteers. The 1- hour series will focus on general information on the following topics: building codes, town council meetings, zoning and ordinance, budget and finance, what is SPMS, small business resources, chamber, EDC. We also discussed creating block captains and inviting those folks to meeting to add agenda items from each block or to discuss anything on their mind. Ricky Styles building under contract. Kim Thickets building has 2 new rentals – Moon Dust Lounge and Live Oak Gastropub-both hoping to open in April. Blue Ride Home Health will be moving into Wells Fargo; renovation in process. Dr. Grigg office in negotiation with local business. MG Salon will be turned into a baby boutique. David Niven is doing renovation on the offices upstairs. I need office space for a pain consultant clinic from Marion. I have 2 different people looking for a retail space for a gun shop.

Organization- The board will be working with NCMS beginning with a visioning workshop this week. This will be an extensive planning period to help us prepare for a long- range vision and help us identify areas we need to improve. I got our name on the waitlist for an ordinance review with NCMS resource. The conference is next week. Abby, Emma, Darlene and myself attended. I am starting to work on the budget request. Bids went out for flowers, yard work and windows.



**TOWN OF SPRUCE PINE
CAPITAL PROJECT ORDINANCE
SCIF PROJECT – RIVERSIDE PARK/STROUP ROAD PARK
CONTRACT # 11551**

BE IT ORDAINED by the Town Council of Spruce Pine that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1. The project authorized is the splash pad/restroom construction at Riverside Park & initial development of a new park on Stroup Road. The project will be financed by a State Capital & Infrastructure Grant as outlined below.

Section 2. The officers of this unit are hereby directed to proceed with the capital project within the terms of the budget contained herein.

Section 3. The following amounts are appropriated for the project:

Splash Pad	\$ 150,000.00
Restrooms	\$ 100,000.00
Stroup Road Park	\$ 50,000.00
Total	\$ <u>300,000.00</u>

Section 4. The following revenues are anticipated to be available to complete this project:

State Capital & Infrastructure Grant	\$ <u>300,000.00</u>
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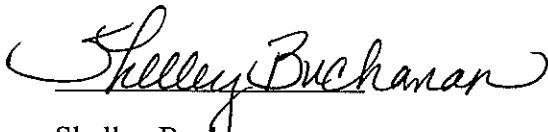
Section 5. The Finance Officer is hereby directed to maintain within this Capital Project Fund detailed accounting records.

Section 6. The Finance Officer is directed to include a detailed analysis of the past and future costs and revenues on this capital project in every budget submission made to the Council.

Section 7. Copies of this capital project ordinance shall be furnished to the Clerk to the Governing Board, and to the Town Manager and the Finance Officer for direction in carrying out this project.

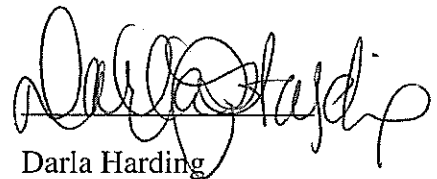
Adopted this 14th day of March, 2022

ATTEST:



Shelley Buchanan

Town Clerk



Darla Harding

Mayor



**TOWN OF SPRUCE PINE
CAPITAL PROJECT ORDINANCE
SCIF PROJECT – BRAD RAGAN PARK
CONTRACT # 11552**

BE IT ORDAINED by the Town Council of Spruce Pine that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1. The project authorized is park improvements at Brad Ragan Park. The project will be financed by a State Capital & Infrastructure Grant as outlined below.

Section 2. The officers of this unit are hereby directed to proceed with the capital project within the terms of the budget contained herein.

Section 3. The following amounts are appropriated for the project:

Fencing	\$	50,000.00
Playground	\$	50,000.00
Paving	\$	50,000.00
Shelter #2, #3, & #4 Improvements	\$	20,000.00
Picnic Tables	\$	44,000.00
Trash Cans	\$	8,500.00
Basketball Goals	\$	10,000.00
Fitness Equipment	\$	25,500.00
Swimming Pool Water Slide	\$	20,000.00
Swimming Pool Building Renovations	\$	10,000.00
Playground & Fitness Area Ground Cover	\$	7,000.00
Park Signage	\$	5,000.00
Contingency	\$	50,000.00

Total \$ **350,000.00**

Section 4. The following revenues are anticipated to be available to complete this project:

State Capital & Infrastructure Grant \$ **350,000.00**

Section 5. The Finance Officer is hereby directed to maintain within this Capital Project Fund detailed accounting records.

Section 6. The Finance Officer is directed to include a detailed analysis of the past and future costs and revenues on this capital project in every budget submission made to the Council.

Section 7. Copies of this capital project ordinance shall be furnished to the Clerk to the Governing Board, and to the Town Manager and the Finance Officer for direction in carrying out this project.

Adopted this 14th day of March, 2022

ATTEST:



Shelley Buchanan

Town Clerk



Darla Harding

Mayor

**AMENDMENT TO ORDINANCE ESTABLISHING AND DEFINING
PRIMARY FIRE LIMITS WITHIN THE TOWN OF SPRUCE PINE**

NOW COMES the Town of Spruce (“Town”), at a duly called meeting of its Council with a quorum established, and hereby adopts this *Amendment to Ordinance Establishing and Defining Primary Fire Limits Within the Town of Spruce Pine* (“Amendment”).

WHEREAS, on August 28, 2007, the Town adopted *Ordinance Establishing and Defining Primary Fire Limits Within the Town of Spruce Pine* (“Ordinance”), said Ordinance incorporated herein by reference;

WHEREAS, on September 10, 2007, the Town, pursuant to the authority granted in the Ordinance and in N.C.G.S. § 160A-436, promulgated regulations with respect to the Ordinance (“Regulations”), said Regulations incorporated herein by reference; and

WHEREAS, the Town desires to amend the Regulations as stated herein.

NOW, THEREFORE, be it resolved that the Regulations are hereby amended as follows:


1. The regulation entitled “Exterior Walls” shall be revised to say as follows:

Exterior Walls: All exterior walls shall be of masonry construction and shall meet the minimum requirements of the North Carolina Commercial Building Code in place at of the time of the construction or renovation. Exterior walls fronting upon or facing a street or sidewalk shall be of brick or stone construction or shall have a brick or stone façade.


2. Except as amended herein, the remainder of the Regulation shall remain unchanged.
3. This Amendment shall become effective on an after March 15, 2022.

READ AND APPROVED this 14th day of March 2022.

TOWN OF SPRUCE PINE



Darla Harding
Mayor

Attest: 
Shelley Buchanan
Town Clerk

Gehman's Concrete LLC
 10314 US-221 North
 Marion, NC 28752 US
 828-467-8678
 chuckgehman@gmail.com
 www.gehmansconcrete.com

Estimate



ADDRESS
 David Sillman

ESTIMATE #	DATE
1026	03/09/2022

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
Sales	sidewalk 6x30 Material \$900 Labor and Demo \$1500			2,400.00
	q			
Sales	Parking Lot 40x50 Material \$5500 Labor and Demo \$6000			11,500.00
TOTAL				\$13,900.00

Accepted By

Accepted Date



P.O. Box 270 • Zionville, NC 28698
Phone: (828) 297-5048 • Fax: (828) 297-7703

PROPOSAL AND ACCEPTANCE

PROPOSAL SUBMITTED TO THE GROVE CHURCH		PHONE 404-831-1000	DATE 2.14.22
STREET 174 OAK AVE.		JOB NAME	
CITY, STATE AND ZIP CODE SPRUCE PINE, N.C.		JOB LOCATION	
ARCHITECT	DATE OF PLANS	JOB PHONE	

We hereby submit specifications and estimates for:

ATTN: TIM KERNS

CHURCH PAVE

TO DIG AND REMOVE OLD ASPHALT - RE-CONDITION STONE BASE - ADD^{PBC} IF NECESSARY TO GET PROPER DRAINAGE - COMPACT + PREP. TO PAVE.

PAVE WITH 2" COMPACTED SURFACE ASPHALT - \$ 6,000.⁰⁰

TOWN OF SPRUCE PINE

DIG OFF OLD ASPHALT. RE-CONDITION EXISTING BASE STONE. PAVE WITH 2" COMPACTED SURFACE ASPHALT.

ROCK CLAUSE \$ 2,300.⁰⁰

NOTE: NOT RESPONSIBLE FOR UNDERGROUND UTILITIES

NOTE: NOT RESPONSIBLE FOR SCUFFING

We Propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

PRICE BASED ON ASPHALT PRICE 2/14/22 SUBJECT TO CHANGE Dollars (\$ **LISTED ABOVE**)

Payment to be made as follows:

IN FULL UPON COMPLETION

All material is guaranteed to be as specified. All work to be completed in a workman-like manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature **Robert Stroup**

Note: This proposal may be withdrawn by us if not accepted within **30** days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____