

**Minutes
Spruce Pine Town Council
December 13, 2021 5:30 PM**

A meeting of the Town Council was held on December 13, 2021. Present were Mayor Darla Harding and Council Members Rocky Buchanan, Larry McKinney, and Jackie Rensink. Staff in attendance included Phillip Hise, Darlene Butler, Crystal Young, and Shelley Buchanan. Others attended, including Janet Cook and Phillip Cook.

CALL TO ORDER

Mayor Darla Harding called the regular meeting to order at 5:30 PM. Jackie Rensink gave the invocation. Larry McKinney led the Pledge of Allegiance.

APPROVAL OF AGENDA

Larry McKinney moved to adopt the agenda after the omission of department head updates. Jackie Rensink seconded the motion, which carried with all present in favor.

APPROVAL OF MINUTES

Larry McKinney moved to approve the minutes of the November 22, 2021 regular meeting. Rocky Buchanan seconded the motion, which carried with all present in favor.

OATH OF OFFICE

Mitchell County Clerk of Court Janet Cook administered the oath of office to Mayor Darla Harding, and Council Members Larry McKinney and Jackie Rensink. Said oaths are incorporated by reference and attached to these minutes.

MAYOR/COUNCIL/ATTORNEY REQUESTS / COMMENTS

- Jackie Rensink nominated Larry McKinney for Mayor Pro Tem. Rocky Buchanan seconded the motion, which carried with all present in favor.
- Larry McKinney nominated Darlene Butler as Tax Collector. Jackie Rensink seconded the nomination, which carried with all present in favor.
- Larry McKinney nominated Jackie Rensink to the Main Street Board. Rocky Buchanan seconded the nomination, which carried with all present in favor.
- Larry McKinney nominated Rocky Buchanan to the Spruce Pine Library Board. Jackie Rensink seconded the nomination, which carried with all present in favor.
- Larry McKinney nominated Rocky Buchanan to the High Country Council of Governments Board. Jackie Rensink seconded the motion, which carried with all present in favor.
- Mayor Harding tabled the nomination for Town Attorney at this time.
- Mayor Harding presented a request from Laura Buchanan concerning the baseball field at Riverside Park. Mrs. Buchanan asked that the Harris Middle School baseball and softball teams be able to use the field, scoreboard, lights, and be allowed to sell concessions this coming spring. Darlene stated it was her understanding concessions could not be sold due to the park/field being partially paid for with federal funds. Darlene is going to look into this and include Michael Wood in the discussion then get back to Darla.
- Consensus of the Council is to cancel the second meeting this month scheduled for December 27th.

ACTION AGENDA

Crystal Young presented General Fund Budget Ordinance Amendment #1, which increased appropriations for Mitchell County Inspections, Police Department, Public Works, Parks and Recreation, and the Library by \$50,699.00. As a result local sales tax revenues will be increased \$50,699.00. Appropriations to the enterprise fund will also be increased by \$12,000.00 for water/sewer administration and but will be washed out by a decrease of \$12,000.00 in telephone telemetry. Larry McKinney moved to adopt Budget Amendment #1. Jackie Rensink seconded the motion, which carried with all present in favor. Said amendment is incorporated by reference and attached to these minutes.

Crystal shared the cost estimate for the final retirement system time purchase. We received back Kelly Johnson's statement in the amount of \$403.47. Larry McKinney made a motion to purchase the retirement system time for Kelly Johnson. Jackie Rensink seconded the motion, which carried with all present in favor.

Larry McKinney made a motion to provide water at outside rates with no annexation to Richard Haney at 144 Sunshine Circle. Spruce Pine, NC. Rocky Buchanan seconded the motion, which carried with all present in favor.

DEPARTMENT UPDATES – none

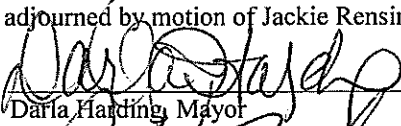
MANAGER'S UPDATE

- Darlene gave an update on the electric car chargers she had inquired about. She was informed by French Broad Electric the Town of Spruce Pine did not have enough French Broad customers for it to be a worthwhile project for them to invest in at this time.
- Phillip, the contractor and engineers did a walk-through of the sewer line project down town last Friday and were very happy with the results. Phillip stated there was one issue that was fixed before the end of the day.
- Mitchell county was successful with its CDBG Grant which included several candidates from the Spruce Pine area.
- She advised the sewer line at Luther Stroup's property has been videoed and cleaned out and Phillip has since met with him.

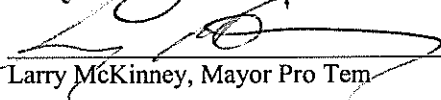
ADJOURNMENT

With no further business, the meeting was adjourned by motion of Jackie Rensink at 7:20 PM.

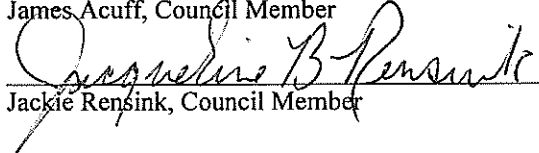

Shelley Buchanan, Town Clerk


Darla Harding, Mayor


Rocky Buchanan, Council Member


Larry McKinney, Mayor Pro Tem

Absent
James Acuff, Council Member


Jackie Rensink, Council Member



TOWN OF SPRUCE PINE, NORTH CAROLINA
BUDGET ORDINANCE AMENDMENT #1

BE IT ORDAINED by the Town Council of the Town of Spruce Pine, North Carolina that the following amendment be made to the annual budget ordinance for fiscal year ending June 30th, 2022

SECTION 1: To amend the General Fund, the appropriations are to be changed as follows:

<u>Acct. No:</u>		<u>Current</u> <u>Appropriation</u>	<u>Decrease</u>	<u>Increase</u>	<u>Proposed</u> <u>Appropriation</u>
Police Department					
10-510-57	Miscellaneous	\$ 1,000.00		\$ 8,854.00	\$ 9,854.00
Inspections					
10-540-45	Mitchell County Department of Inspections	\$ 23,468.00		\$ 3,143.00	\$ 26,611.00
Public Works					
10-560-02	Salaries	\$ 331,457.00		\$ 22,332.00	\$ 353,789.00
10-560-05	FICA	\$ 25,357.00		\$ 1,708.00	\$ 27,065.00
10-560-07	Retirement	\$ 37,985.00		\$ 2,560.00	\$ 40,545.00
10-560-57	Miscellaneous	\$ 500.00		\$ 4,266.00	\$ 4,766.00
Parks & Recreation					
10-620-16	Equipment Maintenance	\$ 5,000.00		\$ 4,200.00	\$ 9,200.00
10-620-57	Miscellaneous	\$ 1,000.00		\$ 1,636.00	\$ 2,636.00
Library					
10-630-15	Building/Ground Maintenance	\$ 8,000.00		\$ 2,000.00	\$ 10,000.00
				<u>\$ -</u>	<u>\$ 50,699.00</u>

This will result in a net increase of \$50,699 in the appropriations of the General Fund. As a result, the following revenue will be increased.

<u>Acct. No:</u>				
10-345-00	Local Sales Tax	\$ 565,000.00		\$ 50,699.00 \$ 615,699.00
				<u>\$ -</u> <u>\$ 50,699.00</u>

SECTION 2: To amend the Enterprise Fund, the appropriations are to be changed as follows:

<u>Acct. No:</u>	<u>Current Appropriation</u>	<u>Decrease</u>	<u>Increase</u>	<u>Proposed Appropriation</u>
Water/Sewer Administration				
30-720-45 Plant Operations Contract	\$ 850,000.00		\$ 5,000.00	\$ 855,000.00
30-720-54 Insurance	\$ 24,000.00		\$ 7,000.00	\$ 31,000.00
Water				
30-811-11 Telephone Telemetry	\$ 21,500.00	\$ 12,000.00		\$ 9,500.00
	<u>\$ 895,500.00</u>	<u>\$ 12,000.00</u>	<u>\$ 12,000.00</u>	<u>\$ 895,500.00</u>

This will result in no increase in the appropriations of the Enterprise Fund

SECTION 3: Copies of this budget amendment shall be furnished to the Town Clerk, the Town Manager, and the Finance Officer for their implementation.

Adopted this the 13th Day of December, 2021


 Shelley Buchanan, Town Clerk


 Darla Harding, Mayor