



E-BILL ENROLLMENT FORM

Receive your water bill electronically

We are pleased to offer a paperless billing option to our customers. Instead of receiving a paper bill, you can sign up to receive your water bill electronically via email.

The Benefits of E-bill are:

- The service is absolutely free
- You will have one less piece of mail to sort through
- You avoid mailing delays in receiving your bill
- By going paperless, e-bill saves energy and resources

The E-bill will contain the same information that you are accustomed to seeing on your paper bill. The bill date, due date, amount due and other information will be the same.

You may opt to receive either a paper bill in the mail or an e-bill sent to your email. You will no longer receive a paper bill in the mail if you check the E-mail box. Please fill out the attached form and mail or drop off to our office.


*****Remember, if your email address changes, it is your responsibility to notify the Town of Spruce Pine of your new email address*****

*****We are pleased to offer a one-time \$5 account credit for customers that sign-up for E-billing*****

Payment Methods:

The Town of Spruce Pine also offers a draft payment program where your payment can be directly paid from your bank account. This occurs on or around the 15th day of the following month after billing. You will have time to review your bill and contact us with any questions or concerns before the payment is made.

You may, of course, mail your check to us, pay online at our website, or deliver your payment to our offices at 11050 S. 226 Hwy, Spruce Pine, NC 28777.

 Please contact us at (828) 765-3000 if you have any questions.




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Sign up Today!

Complete the form below and return it to us using one of the following options:

 Mail to our offices at:
OR

P.O. Box 189
Spruce Pine, NC 28777

 Fax to (828)-765-3014
OR

 Scan the Form and Email to billing@sprucepine-nc.gov

******Note: When enrolling for E-billing, all information must be completed in order to verify and secure your identity.******

First Name/Last Name: _____

Account Number: _____

Service Address: _____

City/State/Zip: _____

Mailing Address: _____

Daytime Phone Number: _____

Please confirm the E-billing by checking the E-mail box. Please note: If you sign up for E-billing, you will no longer receive a paper bill in the mail.

E-mail

Email Address: _____

Confirm Email Address: _____

Signature: _____ **Date:** _____